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SGP/SET-193

June 5, 2020

Subject : Notification of the Schedule and the Agendas for the 2020 Annual General Meeting of Shareholders (Amendment)

To : The President of The Stock Exchange of Thailand

Reference: The letter of the Company No. SGP/SET 189, dated March 31, 2020

Enclosure: Measures and Guidelines for Attending 2020 Annual General Meeting of Shareholders

Reference is made to the resolution passed by the Board of Directors of Siamgas and Petrochemicals Public Company Limited ("the Company") at the meeting No. 3/2020, convened on March 31, 2020, on the postponement of Annual General Meeting of Shareholders (the "2020 AGM"), due to the outbreak of corona virus disease 2019 ("covid-19"), approving the cancellation of the date of the 2020 AGM which was scheduled on April 24, 2020 as detail in the Reference.

The Company hereby would like to notify that its 2020 AGM is scheduled to be on Tuesday July 21, 2020 at 14.00 hrs. at Mayfair room **The** Berkeley Hotel Pratunam, 559 Ratchaprarop Road, Makkasan, Ratchathewi, Bangkok. The meeting agendas are as follows:

1. To certify the minutes of the Annual General Meeting of Shareholder 2019 held on April 25, 2019.
2. To acknowledge the Company's operating results for the year 2019.
3. To consider and approve the Company's audited financial statements for the year ended December 31, 2019.
4. To acknowledge the payment of interim dividend instead of the annual dividend for the year 2019 and the proposal for the omission of the dividend payment for the year 2019.
5. To consider the election of directors in place of those retiring by rotation.
6. To consider the remuneration of directors for the year 2020.
7. To consider and approve the appointment of Company's auditors and the determination of audit fee for the year 2020.
8. Any other matters (if any)

In this regards, the Board of Directors of the Company at the meeting No. 4/2020, convened on May 14, 2020 **has resolved the date the shareholders have the right to attend the meeting(Record Date) on Monday June 22, 2020** ,and authorized the Managing Director to have the power to determine the 2020 AGM date. The Managing director has scheduled the 2020 AGM date on Tuesday July 21, 2020.

In addition, the Company has closely monitored the corona virus disease 2019 (COVID-19) situation and is deeply concerned about the safety of all the meeting attendees and its staff. Thus, it is determined that the 2020 AGM be organized to ensure the maximum hygienic safety and strict compliance with guidelines and recommendations drawn up by government agencies and relevant organizations on hosting the meetings, seminars and other activities, involving the gathering of a large number of people. The Company has put in place its measures and guidelines for attending the 2020 AGM as enclosed herewith and requested all the meeting attendees' strict compliance in order to minimize the risk of the spread of the disease.

Please be informed accordingly,

Yours sincerely,
Siargas and Petrochemicals PCL.

Jintana Kingkaew
(Mrs. Jintana Kingkaew)
Deputy Managing Director

Measures and Guidelines for Attending the 2020 Annual General Meeting of Shareholders

The current situation of the spread of the corona virus disease 2019 (COVID-19) and the AGM that involves the gathering of a large number of the shareholders are risk factors that lead to the spread of COVID-19. With concern for the safety of all the meeting attendees against the risk of COVID-19 infection, Siamgas and Petrochemicals Public Company Limited (the "Company") has put in place the measures and the guidelines for attending the 2020 Annual General Meeting of Shareholders as follows.

1. Encourage for proxy voting instead of attending the AGM in person

1.1 Shareholders who might be of high risk e.g. those recently traveled to and from abroad, those in close contact with someone who traveled to and from abroad or communicable disease areas or places for COVID-19 announced by the Ministry of Public Health, within 14 days before the date of the AGM, those having a fever or a cold; coughing, gasping or sneezing symptoms and/or showing any respiratory symptoms or other symptoms suspected of being infected with COVID-19, are requested to follow the Department of Disease Control's precaution by not attending the meeting and instead are suggested to appoint the Company's Independent Director as their proxy to attend and vote on their behalf.

1.2 The Company requests cooperation from all shareholders even if you are not in a high-risk category to appoint an Independent Director to act as your proxy. The shareholders may use the proxy form and attach the required document of the Notice of the AGM and submit to the following address.

Company Secretary Section,
Siamgas and Petrochemicals Public Company Limited.
553 The Palladium Building 30th Floor, Ratchaprarop Road, Makkasan,
Ratchathewi, Bangkok 10400
Telephone : 662 120 9945 Fax: 662 250 6008

2. For the shareholders who wish to attend the AGM in person, several measures prepared by the Company could add to the normal registration process on the AGM day. Thus, the Company would like to inform and request for all shareholders' cooperation to follow the measures as stated herein below.

2.1 Screening measures as suggested by the Department of Disease Control: Everyone attending the AGM must be screened before entering the meeting area. Anyone who fails to pass the screening, i.e. having a body temperature higher than 37.5 degrees Celsius and/or having respiratory symptoms, including those who have traveled from abroad or communicable disease areas or places for COVID-19 within 14 days prior to the date of the AGM, will be denied the entry.

The shareholders who are denied the entry to the AGM can use proxy voting by assigning an Independent Director to vote on their behalf.

2.2 Measures upon venue arrangement and registration:

- (1) The registration will start at 12.00 p.m.
- (2) Queuing at the screening point, the document screening point and registration point will keep a distance of 1 meter from each other.
- (3) The space between the seats in the meeting room will be 1 meter apart; thus, the meeting room capacity will be limited.
- (4) Every attendee must wear a facemask at all time during the attendance.
- (5) Only bottled water is available (1person per 1 bottle). Neither food nor coffee or tea will be provided for the shareholders. In addition, the Company also requests that all the attendees not eat food in the AGM venue and its compound.

The Company apologizes for the delay in the screening and the registration processes that may occur due to these measures and guidelines.