

Guidelines for Attending the Shareholders' Meeting via Electronic Means (E-AGM) and Granting of Proxy for the 2026 Annual General Meeting of Shareholders

1. In case a shareholder wishes to attend the E-AGM, please proceed as follows:

1.1 Please complete the Registration Form (Attachment 8) and submit it together with copies of identification documents as specified below to verify the right to attend the E-AGM.

Identification Documents:

- Individual shareholder: A copy of national identification card, passport, or other valid government-issued identification document.
- Juristic person shareholder: A duly executed power of attorney or proxy form together with supporting documents as specified under “Documents Required for Proxy Appointment” below.

1.2 Submit the Registration Form and identification documents to the Company by Wednesday, 22 April 2026 via the following channels:

- Via the “**IR Plus AGM**” application
- By email : agm.siamgas@gmail.com
- By post: Company Secretary Department, Siamgas and Petrochemicals Public Company Limited, 553 The Palladium Building, 36th Floor, Ratchaprarop Road, Makkasan, Ratchathewi, Bangkok 10400

2. In case a shareholder wishes to appoint a proxy to attend the E-AGM, please proceed as follows:

Shareholders who are unable to attend the meeting in person may appoint another person or any of the independent directors as their proxy to attend and vote on their behalf.

- Mr.Viroj Klangboonkrong, Independent Director and Chairman of the Audit Committee

Shareholders who wish to appoint a proxy to attend the E-AGM are requested to complete and sign the Proxy Form provided by the Company together with the Notice of the Meeting (or download it from the Company’s website at www.siamgas.com). The Proxy Form and supporting documents must be submitted to the Company by **Wednesday, 22 April 2026** via the following channels:

- Via the “**IR Plus AGM**” application or the website webagm.irplus.in.th
- By email : agm.siamgas@gmail.com

- By post: Company Secretary Department, Siamgas and Petrochemicals Public Company Limited, 553 The Palladium Building, 36th Floor, Ratchaprarop Road, Makkasan, Ratchathewi, Bangkok 10400

Documents Required for Proxy Appointment

➤ **Individual Shareholder**

1. Please complete the Registration Form (Attachment 8).
2. A copy of national identification card or passport issued by a government authority, which is still valid, and certified true copy by both the grantor and the proxy.
3. Complete the identity verification process as specified in the Notice of the Meeting, Attachment 7.

➤ **Juristic Person Shareholder**

1. Please complete the Registration Form (Attachment 8).
2. A duly completed Proxy Form signed by the authorized signatory(ies) of the juristic person, affixed with the company's seal (if any), and signed by the proxy.
3. A copy of the certificate of juristic person registration of the grantor issued by the Ministry of Commerce, dated not more than one year prior to the meeting date, certified true copy by the authorized signatory(ies) and affixed with the company's seal (if any).
4. A copy of the national identification card or passport of the authorized signatory(ies) of the grantor, which is still valid, certified true copy.
5. A copy of the national identification card or passport of the proxy, which is still valid, certified true copy.
6. Complete the identity verification process as specified in the Notice of the Meeting.

Foreign Individual Shareholders or Juristic Person Shareholders Incorporated under Foreign Law

The required documents as specified above shall be submitted, as applicable, subject to the following conditions:

- The certificate of juristic person may be issued by a government authority of the country in which such juristic person is incorporated or by an authorized officer of such juristic person. The document must contain details of the juristic person's name, authorized signatory(ies) with binding authority, conditions or limitations of signing authority, and the location of the head office.
- In the case where any document or evidence is not in Thai or English, an English translation must be provided and certified true by the shareholder or the authorized signatory(ies) of the juristic person (if applicable), and affixed with the company's seal (if any).

In the case of proxy appointment by a foreign shareholder who appoints a custodian in Thailand to act as a share depository and custodian and has appointed a proxy using Proxy Form C:

Please submit the following documents:

1. Proxy Form C (attached to the Notice of the Meeting), duly completed and signed by both the grantor and the proxy, with a duty stamp of Baht 20 affixed.
2. A copy of the certificate of juristic person registration of the custodian, certified true copy by the authorized signatory(ies) of the custodian or the authorized person, and affixed with the company's seal (if any).
3. A power of attorney from the shareholder authorizing the custodian to execute the proxy form on its behalf.
4. A confirmation letter stating that the person signing the proxy form is licensed to operate a custodian business. A copy of the national identification card, government officer identification card, or passport (in case of a foreigner) of the proxy, certified true copy.

3. Attending the Meeting

Your identification documents will be verified to confirm your identity as a shareholder. Once your identity verification has been approved, you will receive a notification via the "IR Plus AGM" application (for verification through the application) or via email (for verification through the web application at webagm.irplus.in.th) to set your personal identification number (PIN Code) for logging in to attend the Annual General Meeting of Shareholders via electronic means.

The system will be available for shareholders whose identity verification has been completed to log in from 1:00 p.m. on the meeting date.

Participants may use a desktop computer, laptop, or mobile phone to attend the meeting, with support for both iOS and Android operating systems.

4. Voting at the Shareholders' Meeting

Voting Procedures

A. General Agenda

- (1) Voting on each agenda item shall be conducted openly on a one share, one vote basis. Each shareholder or proxy shall cast only one vote, either "Approve," "Disapprove," or "Abstain," and splitting of votes is not permitted.
- (2) In the case of proxy appointment:
 - 2.1 The proxy shall vote strictly in accordance with the instructions specified in the Proxy Form. Any vote cast by the proxy that is not in accordance with such instructions shall be deemed invalid and shall not be considered as the vote of the shareholder.

2.2 If the grantor has not specified voting instructions for any agenda item in the Proxy Form, or such instructions are unclear, or if the meeting considers or resolves any matter not specified in the Proxy Form, including any amendment or addition of facts, the proxy shall have the right to consider and vote on behalf of the shareholder as deemed appropriate.

B. Election of Directors

For the election of directors, Article 16 of the Company's Articles of Association stipulates that each shareholder or proxy shall have one vote per share, with the following procedures:

- (1) Each shareholder shall have voting rights equivalent to one vote per share.
- (2) Each shareholder may use all of his/her votes under (1) to elect one or more persons as directors; however, the votes may not be split among any persons.
- (3) The persons receiving the highest number of votes in descending order shall be elected as directors equal to the number of directors to be appointed at that time. In the event that candidates receiving the next highest votes have equal votes exceeding the number of directors to be appointed, the Chairman of the Meeting shall have a casting vote.

Voting Procedures and Vote Counting

1. Prior to the commencement of the meeting in accordance with the agenda, shareholders will be requested to indicate their voting preference via the electronic meeting application in compliance with Section 102 of the Public Limited Companies Act B.E. 2535 (1992) and Section 13 of the Emergency Decree on Electronic Meetings B.E. 2563 (2020), which stipulate that voting shall be conducted openly, unless at least five shareholders request a secret ballot and the meeting resolves accordingly. The method for secret voting shall be determined by the Chairman of the Meeting.
2. Each share shall carry one vote. Shareholders may cast their vote as "Approve," "Disapprove," or "Abstain" in only one manner.
3. In counting votes, the Company will deduct votes of "Disapprove" and "Abstain" from the total number of votes of shareholders present and entitled to vote. The resolution shall be determined by a majority of the votes of shareholders present and casting their votes.
4. For each agenda item (except Agenda Item 5 regarding the election of directors), shareholders who vote "Disapprove" or "Abstain" are required to cast their votes via the electronic meeting application for vote counting purposes. Shareholders who vote "Approve" are not required to cast their votes via the application.
5. For Agenda Item 5 regarding the election of directors, all shareholders are required to cast their votes via the electronic meeting application, whether "Approve," "Disapprove," or "Abstain," for vote

counting purposes. Shareholders who do not cast their votes via the application shall be deemed to have abstained.

6. Prior to voting on each agenda item, the Chairman of the Meeting will provide shareholders with an opportunity to raise questions or express opinions relevant to such agenda item, as appropriate. Shareholders are requested to click the “Ask Question” button, type their question in the message box, and wait for the system administrator to enable their camera and microphone in order to ask questions or express opinions during the meeting. Shareholders are requested to state their name and surname before asking questions or expressing opinions.
7. Agenda Item 6 regarding the approval of directors’ remuneration for the year 2026 requires approval by a vote of not less than two-thirds of the total number of votes of shareholders present at the meeting.
8. The proxy shall vote strictly in accordance with the instructions specified in the Proxy Form. Any vote cast by the proxy that is not in accordance with such instructions shall be deemed invalid and shall not be considered as the vote of the shareholder. If the grantor has not specified voting instructions or such instructions are unclear, the proxy shall have the right to consider and vote on behalf of the shareholder as deemed appropriate.
9. The Chairman of the Meeting shall announce the voting results to the meeting upon completion of the vote counting for each agenda item.

In case of any inquiries or technical issues regarding the use of the IR Plus AGM system for attending the Annual General Meeting of Shareholders via electronic means, please contact Tel. 02-023-8800 ext. 2 or add Line ID: @irplusagm during business hours from 09:00 a.m. to 5:00 p.m.